

[Official Institution Logo]



ACHD Team Meets Regularly for Patient Case Conference and Review

Date Effective: MM/DD/YYYY

Type of Policy: Please indicate if this document is hospital policy or ACHD program policy/clinical guideline.

Purpose

To ensure that the ACHD team is meeting regularly to discuss patients and review cases.

Policy Statement

State that the ACHD team meets regularly to discuss patients and review cases.

Procedures

Provide more detail about these meetings such as:

- Frequency of these meetings
- Structure of meetings
- Topics typically discussed (**do not include patient information**)
- Typical attendees of these meetings.

References

N/A

Required Signatures

N/A

Helpful Tips

Please upload any documentation or examples of the above policy to the “additional files” section of your application.

Section J: Outpatient Services. These documents should be labeled with “**J9**” only in the title so that each policy/plan can be easily identified.