Policy to Promote the Establishment of Medical Homes for ACHD Patients

Date Effective: MM/DD/YYYY
Type of Policy: Please indicate if this document is hospital policy or ACHD program policy/clinical guideline.

Purpose
Indicate why this policy is in place and the population it benefits.

Policy Statement
State the actual policy for the promotion of medical homes and why the patient-centered medical home is beneficial to the ACHD patient. This statement can be a brief overview of the medical home policy for ACHD patients.

Procedures
Describe the specific methods and procedures that the ACHD team utilizes to ensure that all ACHD patients have a medical home. Include details such as:

- Technology utilized in ensuring easy access to patient’s medical records (i.e. EMRs)
- Process and timeline for providing a medical home to a patient who does not have one
- Personnel involved
- Institution’s relationship to primary care providers in the area

References
If applicable, please list any articles or other resources utilized to develop your institution’s policy on promoting the establishment of medical homes for ACHD patients.

Required Signatures
This document requires signatures from specific personnel. Please note that we require signatures from ALL of the individuals listed below in order for the document to be valid:

- Medical Program Director of ACHD

Helpful Tips
If you would like, please upload any documentation or examples of the above policy to the additional files section of J Outpatient Services. It is not a requirement. Please save the document with J8 in the title so that we know which policy/procedure the uploaded document references.