

[Official Institution Logo]

**Adult  
Congenital  
Heart   
Association**

**Policy/Plan or Short Narrative for Access to General  
Internal Medicine and Adult Sub-Specialists  
Either by In-House Consultation or Transfer to Adult Facility**

**Date Effective:** MM/DD/YYYY

**Type of Policy:** Please indicate if this document is hospital policy or ACHD program policy/clinical guideline.

**Purpose**

Indicate why this policy is in place and the population it benefits.

**Policy Statement**

State the actual policy to ensure access to general internal medicine and adult sub-specialists so that ACHD patients with non-cardiac issues are properly managed. This statement can be a brief overview of the policy, but please reference:

- The location where patients requiring non-cardiac care are sent if the medical issue is beyond the scope of what is available at your facility (i.e. what facility; might be dependent on their condition)
- The team and/or personnel involved in the referral and transfer process (i.e. the ACHD team)
- Sub-specialties involved should include (but are not limited to): IM consult, intensivist, pulmonologist, nephrologist, hematologist, neurologist, gastroenterologist, OB/GYN, Infectious disease, and general surgery.
- Frequency of evaluation of patients with non-cardiac issues

**Procedures**

Describe the actual procedures for ensuring access to general internal medicine and adult sub-specialists either by in-house consultation at your institution or transfer to an adult facility. Please include details such as:

- The most common non-cardiac admissions for patients with ACHD (i.e. neurological disorders or pregnancy)
- How ACHD patients with these co-morbidities are treated in your institution (i.e. staff involved and timeline of the care process)
- General personnel and teams involved in treating ACHD patients with non-cardiac issues
- Relationship between ACHD team and other providers and departments in your institution

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### References

If applicable, please list any articles or other resources utilized to develop your institution's policy for ensuring access to general internal medicine and adult sub-specialists either by in-house consultation or transfer to an adult facility.

### Required Signatures

This document requires signatures from specific personnel. Please note that we require signatures from **ALL** of the individuals listed below in order for the document to be valid:

- Medical Program Director of ACHD

### Helpful Tips

- If you would like, please upload any documentation or examples of the above policy to the additional files section of I Inpatient Services. It is not a requirement. Please save the document with I6 in the title so that we know which policy/procedure the uploaded document references.